

THIS FORM IS A GUIDE. IT DOES NOT REPLACE THE FORMS IN THE WILLS AND PROBATE ACT

*Form 5 Guide Affidavit of the spouse - Letters of Administration*

*Attorney's Name  
Bar Number  
Address  
Phone Number  
Fax Number  
Email Address*

REPUBLIC OF TRINIDAD AND TOBAGO

**IN THE ESTATE OF  
NAME OF DECEASED  
(INCLUDE ALL NAMES BY WHICH THE DECEASED WAS KNOWN)  
(DECEASED)  
late of  
(Address (use last place of abode)  
Deceased**

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I (*Name<sup>1</sup>, occupation<sup>2</sup> and marital status of spouse<sup>3</sup>*) of (*address of spouse*) in the Island of Trinidad, make oath and say as follows:

1. That I desire to obtain Letters of Administration in the estate of (*Name of deceased and all other names by which the deceased was known<sup>4</sup>*) (hereinafter called "the Deceased"), who died at (*place of death as appears on the death certificate*) on the (*date of death as appears on the death certificate*) (*domicile of deceased<sup>5</sup>*) having a fixed place of abode at (*last address of deceased<sup>6</sup>*). The Deceased is the same person as (*Name of deceased as appears on the death certificate*) named in the Death Certificate hereto annexed and marked ("*initials of spouse 1*"). I am over the age of 18 years.
2. I am applying in my capacity as the (*widow/widower*) of the deceased.
3. The deceased at the time of his death was (*state marital status and occupation<sup>7</sup>*).

<sup>1</sup> Where there are variations to the applicant's name, either in spelling or the way it appears on documents e.g. Jane Smith is applying but Janet Smith appears on the marriage certificate, an affidavit of alias by an independent person (who is either older than or close in age to the applicant) is to be filed.

<sup>2</sup> This is required for male applicants only.

<sup>3</sup> If the spouse has not remarried since the death of the deceased, his/her marital status will be widow or widower. If the spouse has remarried his/her marital status will be married.

<sup>4</sup> Where there are typographical errors (e.g. Basdaye/Basdai/Basday/Basdaie) in the deceased's name appearing on documents or otherwise, all typographical errors must be stated (and searched) and each must be properly explained by the applicant i.e. an explanation is required to account for the differences.  
Where there are different names for the deceased and no nexus between the names (e.g. Basdeo Persad also called Andre Jones) an affidavit of alias by an independent person (who is either older than or close in age to the deceased) is to be filed.

<sup>5</sup> If the deceased was not domiciled in Trinidad and Tobago, an affidavit of law is required to be filed. The words "domicile" and "fixed place of abode" are synonymous, therefore a person cannot be domiciled in Trinidad and Tobago with a fixed place of abode in another country.

<sup>6</sup> If the deceased person was most recently living in an institution, the address of the institution can be used as the last place of abode but you **must** indicate what was his last residential address e.g. "John Smith late of Vitas House 239 James Street, Port-of-Spain **formerly** of 1234 Abercromby Lane, Port-of-Spain".

<sup>7</sup> Occupation required where the deceased was male.

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4. The deceased and I were married on the *(date of marriage)* at *(place of marriage)* and we are the same persons referred to as *(name of deceased as stated on marriage certificate)* and *(name of spouse as stated on marriage certificate)*. The marriage certificate is hereto annexed and marked *(“initials of spouse 2”)*.
5. Shortly after the death of the deceased I made (or caused to be made) diligent search among the papers and effects of the deceased and also in the depository for Wills of living persons in the Registry of the Supreme Court for a Will or other document of a testamentary character of the deceased and found none and verily believe that the deceased died intestate.
6. From searches made in the said Registry it appears that no application for probate or administration has been made previous to this application. *(If a previous application was made before details of previous application and information as to withdrawal or if granted date of revocation of grant to be state)*.
7. The reason for the delay in filing the application is due to *(this is only to be done if 3 years has elapsed since the death of the deceased.)*
8. I will duly get in and administer the estate of the said Deceased and pay the Deceased's just debts and distribute the rest of his estate according to law.
9. I will file in the Registry within 12 calendar months from the date of the grant a statement and account verified by my affidavit of my administration of the estate of the Deceased.
10. The statements in the application annexed hereto are true to the best of my knowledge, information and belief.
11. The Inventory hereto annexed and marked *(“initials of spouse 3”)* is a true inventory of the particulars of the estate of the Deceased and the value of all the real and personal estate and effects of the Deceased for and in respect of which a grant is required and is exclusive of what the Deceased may have been possessed of and entitled to as trustee for any other person or persons and not beneficially, and is also exclusive of the property in the said inventory specified as being incapable of immediate valuation. The gross value as at the date of death thereof altogether is *(same value as on the inventory<sup>8</sup>)* as set out in the Inventory to the best of my knowledge, information and belief.

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<sup>8</sup> Value of the estate is to be at the date of death of deceased person.

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12. The letters of administration is required in the names of the deceased as (*state names of deceased<sup>9</sup>*) and in the name of the applicant as (*state names of the applicant*).

SWORN to at *Place sworn* )  
 ) Applicant's signature  
 )  
This day of \_\_\_\_\_ 20\_\_\_\_. )

Before me,

Commissioner of Affidavits<sup>10</sup>

THIS DOES NOT REPLACE WPA FORMS

<sup>9</sup> Only state the names in which you would like the grant to be issued, this may or may not include all the names in which the search was done.

<sup>10</sup> Please note the Commissioner of Affidavit is to sign, date and stamp all exhibits according to the exhibit numbers as set out in the affidavit. The Commissioner of Affidavits is also to initial all insertions and corrections made to every document filed.